

**NEBRASKA NATIONAL GUARD
HUMAN RESOURCES OFFICE
2433 NW 24TH STREET
LINCOLN, NEBRASKA 68524**

ACTIVE GUARD RESERVE VACANCY ANNOUNCEMENT

Announcement Number: AGR-AF-23-054
(Concurrent with Tech Announcement AF-23-071)

Closing Date: 27 October 2023

Position Title: Supply Management Specialist

Location: 155th MXS, Lincoln, NE

Military Grade Range: Minimum MSgt/E7 - Maximum SMSgt/E8
(Current UMD supports E7, promotion contingent upon UMD and Controlled Grade availability)

Military Requirements: Designated AFSC for this position is fully qualified 2W07X. Must attend Munitions Accountable Systems Officer Course prior to appointment. Must be a U.S. Citizen.
Applicants will review the qualifications for the award of this AFSC in the AFECD. Failure to review these qualifications may result in the applicant not being eligible for the position.

Area of Consideration: All current **On Board AGR** members of the Nebraska Air National Guard in the grade of MSgt/E7 that holds a fully qualified 2W07X AFSC may apply for this position.

Area 1 – AFSC Qualified (On Board AGR)

Specialty Summary.

Responsible for safety, security, and accountability of all nonnuclear munitions and related components. Performs and manages munitions production and materiel tasks and activities. Identifies munitions and equipment requirements. Operates and maintains automated data processing equipment (ADPE) to perform inspection, testing, and stockpile management activities. Stores, maintains, assembles, issues, and delivers assembled nonnuclear munitions. Routinely demilitarizes nonhazardous munitions. Operates and maintains munitions materiel handling equipment (MMHE). Develops and implements munitions materiel management concepts and procedures. Complies with explosive, missile, and ground safety, security, and environmental directives and practices. Identifies munitions by filler, color code, marking, or physical characteristics. Receives, stores, handles, and transports nuclear weapons.

Duties and Responsibilities:

2.1. Tests, assembles, and processes nonnuclear munitions. Prepares munitions for loading on aircraft. Checks safe and arm mechanisms. Installs warheads, guidance units, fuses, arming wires, squibs, strakes, wings, fins, control surfaces, and tracking flares. Processes aircraft gun ammunition. Maintains and reconditions munitions and MMHE. Reconditions, repairs, and replaces defective or missing parts. Maintains operational or bench stock materiel and secures replenishment. Modifies munitions and MMHE when directed. Inspects munitions for serviceability and applies munitions product assurance procedures. Installs spotting charges in bombs. Processes ammunition. Inspects ammunition, components, and containers for defects. Prepares documentation indicating identification and quantity of assets. Performs routine demilitarization of nonexplosive munitions items. Repackages munitions and applies container markings.

2.2. Receives, stores, handles, and transports nonnuclear munitions via multiple modes (air, sea, land). Unloads and unpacks munitions. Checks shipping documents for accuracy. Delivers munitions to assembly, storage, or maintenance areas. Prepares munitions for shipment. Determines and maintains storage facilities, reports, safety, and security requirements. Performs inspections and maintains inspection and storage records. Issues nonnuclear munitions. Performs operator maintenance on munitions vehicles and equipment. Performs munitions materiel management and materiel accounting functions. Performs and oversees management and procedural application of manual and automated positive inventory control. Determines inventory control actions. Conducts inventories and corrects discrepancies. Accomplishes requisitioning actions and maintains due-in, due-out, and status files. Maintains source document control and ensures validity and completeness. Recommends system and program changes to data processing methods. Develops and maintains stock level data. Monitors excess munitions programs. Prepares reports. Operates and maintains ADPE for munitions accounting, reporting, and status configuration. Coordinates with maintenance activities on repairable munitions components. Obtains material for equipment modifications, periodic component exchange, and maintenance. Receives, stores, handles, and transports nuclear weapons.

2.3. Establishes and evaluates performance standards, maintenance controls, and work procedures. Computes data to support financial planning and programming. Analyzes and validates munitions host-tenant and interservice munitions support agreements and plans. Develops methods and techniques to maintain and recondition munitions and handling equipment. Evaluates munitions account condition, identifies deficiencies, and initiates corrective actions. Ensures compliance with policies, directives, and procedures. Evaluates munitions equipment maintenance. Evaluates procedures for assembling, renovating, and storing munitions; and procedures for demilitarization of nonexplosive munitions. Provides status information and expected completion dates. Analyzes mission effectiveness, program requirements, and stock control levels, and validates requirements. Analyzes stockpile requirements to determine type and quantity of munitions facilities needed to safely store, inspect, maintain, and secure munitions assets.

Specialty Qualifications:

3.1. Knowledge. Knowledge is mandatory of: composition and characteristics of munitions, storage, safety, and security and environmental requirements and procedures; fusing and arming systems; technical drawings; precision measuring tools and equipment; wiring diagrams; handling, use, and disposition for nonhazardous materials; munitions materiel accounting systems; basic mathematics; policies and procedures for accountability and pecuniary liability; techniques of munitions materiel management and procurement; Air Force property accounting; munitions policies and procedures; inventory and stock control; preparing and maintaining munitions records and documents; procedures for hazardous and nonhazardous materials; and procedures for assets turn in.

3.2. Education. For entry into this specialty, completion of high school or General Education Development equivalency is mandatory.

3.3. Training. The following training is mandatory for award of the AFSC indicated:

3.3.1. 2W031. Completion of a basic munitions systems course.

3.3.2. 2W051. Completion of the 2W051 CDC and 12 months of OJT (minimum of 9 months for retrainees).

3.3.3. 2W071. Completion of the Air Force Combat Ammunition Planning and Production course (PDS code 8RM) and 12 months OJT.

3.3.4. 2W091. Completion of the Advanced Munitions Systems, J3AAR2W091 047A or successor course and completion of the Air Force Combat Ammunition Planning and Production course (PDS code 8RM) as a Senior NCO.

3.4. Experience. The following experience is mandatory for award of the AFSC indicated:

3.4.1. 2W051. Qualification in and possession of AFSC 2W031. Also, experience is mandatory in performing functions such as warehousing, accounting, mechanical assembly, electronics,

transportation of munitions, use of hand tools, and preparing and maintaining documentation and records for inventory management actions involving manual or automated systems or both.

3.4.2. 2W071. Qualification in and possession of AFSC 2W051. Also, experience is mandatory in supervising or performing functions such as receipting, identifying, inspecting, storing, reconditioning, issuing, delivering, maintaining, testing, and assembling guided and unguided munitions; or preparing and maintaining documentation and records for inventory management actions.

3.4.3. 2W091. Qualification in and possession of AFSC 2W071. Also, experience is mandatory in managing functions such as accountable munitions material operations; munitions storage, maintenance, and assembly functions; munitions inspection; equipment maintenance; line delivery and handling functions; computing levels; automated data processing; or maintaining munitions material management accounts.

3.5. Other. The following are mandatory as indicated:

3.5.1. For entry into the specialty:

3.5.1.1. Normal color vision as defined in AFI 48-123, Medical Examinations and Standards.

3.5.1.2. See attachment 4 for additional entry requirements.

3.5.1.3. Retraining into the 2W0XX career field within the Air Force (Active, Reserves and Air National Guard) is restricted to the grades of E-7 and below with less than 15 years of total federal military service.

3.5.2. For entry, award, and retention of these AFSCs:

3.5.2.1. Must not have chronic, untreated emotional instability or other unresolved mental health conditions.

3.5.2.2. Normal depth perception as defined in AFI 48-123.

3.5.2.3. Must possess a valid state driver's license to operate government motor vehicles (GMV) in accordance with AFI 24-301, Vehicle Operations.

3.5.2.4. Never been convicted of domestic violence IAW the Lautenberg amendment to the Gun Control Act of 1968 and AFI 31-117, Arming and Use of Force by Air Force Personnel.

3.5.3. For award and retention of these AFSCs:

3.5.3.1. Specialty requires routine access to Tier 3 (T3) information, systems, or similar classified environments. For award and retention of AFSCs 2W0XX, completion of a current T3 Investigation IAW DoDM 5200.02, AFMAN 16-1405, Air Force Personnel Security Program, is mandatory.

NOTE: Award of the entry level without a completed T3 Investigation is authorized provided an interim Secret security clearance has been granted according to DoDM 5200.02, AFMAN 16 -1405.

3.5.3.2. For award and retention of these AFSCs, must maintain local network access IAW AFI 17-130, Cybersecurity Program Management and AFMAN 17-1301, Computer Security.

Application Instructions:

Please read the application instructions as there have been changes to the application and process for applying.
!!! IMPORTANT NOTICE!!!

Applications will be screened after the job closing date, not prior. Please review your application for accuracy before you submit it to HRO. Nothing will be added to the application after 1600 hrs on the closing date.

E-mail may be sent to nq.ne.nearng.list.hro-agr-job-apps@army.mil with a subject line of "Job Application AGR-AF-__-__ (list job announcement number)". Electronic applications will be submitted as one attachment. **Applications submitted in multiple attachments will not be accepted. Applications submitted in binders or document protectors will not be accepted.** Applications or attachments which are unreachable or cannot be opened will not be accepted or considered.

Packets without the appropriate documents or a written explanation will not be processed for interviews. Applicants will use the following checklist to ensure proper documentation is submitted.

___ Yes ___ No 1. **Application for Active Guard/Reserve (AGR) Position, NGB Form 34-1, dated 20131111.** This form can be downloaded from the Nebraska National Guard Opportunities webpage. **Previous versions of the form will not be accepted.** Application must be signed and written explanations for YES answers must be provided within the application packet. ___(Initials)

___ Yes ___ No 2. **Records review RIP or SURF Sheet** ___(Initials)

___ Yes ___ No 3. **Last 3 Officer / Enlisted Performance Reports (OPR / EPR),** or Statement addressing missing reports. Does not apply to traditional, enlisted Airmen or if you have not required 3 OPR/EPR's. ___(Initials)

___ Yes ___ No 4. **Current Point Credit Summary** - Applies to Reserve Component/ANG ___(Initials)

___ Yes ___ No 5. **Current Flying History Report** (if applicable) ___(Initials)

___ Yes ___ No 6. **AF 422 or DD 2992** (showing current physical PULHES) and PHA within 12 months ___(Initials)

___ Yes ___ No 7. **AF Fitness Assessment with current Fit Test Score and Fit Test History**
Member must provide current documentation showing they meet the **fitness standard score of 75 or higher** IAW NGB/AIPOF Memorandum dated, 1 Oct 08, Subject: Interim Guidance Implementation of Standard Fitness Score for Purposes of Promotion and Reenlistment, Effective 1 October 2008, AWGI 10-248, and ANGI 36-101. ___(Initials)

The use of official mail to forward employment applications is prohibited. Applications submitted using government postage will not be considered.

Mail applications to: NE National Guard
Human Resource – AGR Branch
2433 NW 24th Street
Lincoln, NE 68524

The HRO is not responsible for any malfunctions when using electronic means to transmit job applications. Applicants may request to verify receipt of their application through e-mail or telephonically.

The Nebraska National Guard is an equal opportunity employer; we do not discriminate on the basis of race, gender, sexual orientation, religion, national origin or ethnicity.